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# **ASHT FOUNDERS GRANT**

## **Application Form**

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# General Information

- I. **Purposes NEW expanded funding for 2016**
  - a. Promote meaningful research in hand therapy through the funding of one or more grants available annually in the total combined maximum amount of \$5,000. **In 2016, \$10,000 will be available for funding!**
  - b. Provide a simple, streamlined application for investigators to apply for seed money.
  - c. Facilitate collaboration between the American Society of Hand Therapists (ASHT) and the American Hand Therapy Foundation (AHTF), as members of the tri-alliance.<sup>1</sup>
  
- II. **Functions**
  - a. **Scope of Research:** The focus of the research must be within the domain of hand therapy, ranging from entry-level through more advanced lines of inquiry. The *ASHT Founders Grant* will only be awarded when proposals are sufficient in perceived feasibility and relevance to hand therapy. ASHT and AHTF will have the right and responsibility of verifying the appropriateness of the proposed research within the domain of hand therapy.
  - b. **Eligibility:** Practitioners, graduate students, or tenured/ untenured faculty at accredited occupational/ physical therapy programs will be eligible for this award. At least one member of the research team must be a member of ASHT and their role in the proposed research must be clearly defined and significant to the project. AHTF board members and the ASHT board and Research Division Director will not be eligible for this grant.
  - c. **Funding:** Funding for the grant will be provided by ASHT and distributed by AHTF. The proposed budget must be for direct costs of conducting the research only. Indirect costs will not be funded, and salary support will not be included for the applicant. The detailed budget must be itemized and cannot exceed \$5,000. Adequate justification must accompany the budget. No travel or publication expenses are to be included in the budget.
  - d. **Grantee's Obligation:** In return for having been awarded the *ASHT Founders Grant*, grantees will be required to share their findings at the ASHT annual meeting. A scientific abstract should be submitted to ASHT within one year of study completion. Grantees will also be required to submit their completed research to a peer-reviewed journal for publication within one year following the completion of the project.
  
- III. **Application Process**
  - a. The applicant is required to submit a research proposal including: a statement of purpose, the study design, the Level of Evidence, and an abstract of the proposal, along with the following sections: *Introduction, Materials and Methods* (including the proposed statistical analyses to be employed), *References, Research Timetable, Relevance to Hand Therapy, and Budget*. The grant proposal should not exceed 2,000 total words in length.
  - b. The grantee will be notified in writing. All aspects of the grant funding process, including but not limited to: grant review, identification of awardees, funds distribution, progress reporting, and closure, will be managed by AHTF. Funding for the grant will be provided by ASHT.

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<sup>1</sup> The tri-alliance comprises the American Society of Hand Therapists (ASHT), the American Hand Therapy Foundation (AHTF), and the Hand Therapy Certification Commission (HTCC).

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Please submit the completed application form and research proposal to:

Caroline W. Stegink Jansen, PT, PhD, CHT, [ahtfgrants@gmail.com](mailto:ahtfgrants@gmail.com), Director of Grants, AHTF.

For additional information, please contact:

Director, Education and Research  
American Society of Hand Therapists  
1120 Route 73, Suite 200  
Mount Laurel, NJ 08054  
[856-380-6862](tel:856-380-6862) (direct) / [856-439-0525](tel:856-439-0525) (fax)

**IV. Review Guidelines**

Each application will be judged and scored based on the following criteria:

- |  |                   |
|--|-------------------|
| 1. Relevance to hand therapy and research agenda.  | 10 points         |
| 2. Originality and vision of the proposed study.   | 10 points         |
| 3. Clarity and appropriateness of the stated hypothesis.                                     | 10 points         |
| 4. Perceived feasibility of the objectives.  | 10 points         |
| 5. Quality of literature review and introduction.  | 10 points         |
| 6. Appropriateness of proposed materials and methods.  | 10 points         |
| 7. Appropriateness of the budget requested.  | 10 points         |
| 8. Feasibility of the proposed timetable.  | 10 points         |
| 9. Adequacy of equipment and facilities.   | 10 points         |
| 10. Potential for providing substantial evidence and generating new information or concepts. | <u>10 points</u>  |
| <b>Total Possible Score:</b>   | <b>100 points</b> |

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# ASHT Founders Grant Application

Please fill in the following information and *submit this page with grant proposal*:

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company/University: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail: \_\_\_\_\_ ASHT Member#: \_\_\_\_\_

Graduate Students (please circle): Yes No

Year/s in Graduate Program (please circle): 1 2 3 Post- Doc

Faculty Member (please circle): Yes No

Academic Department: \_\_\_\_\_ Academic Rank: \_\_\_\_\_

Will this study involve the use of human subjects? Yes No

If yes, the study MUST be reviewed by and receive approval from the appropriate *Institutional Review Board (IRB)* or *Human Subjects Committee* and documentation of such approval submitted with the application.

Will this study involve the use of animal subjects? Yes No

If yes, the study MUST be reviewed by and receive approval from the appropriate *Institutional Review Board (IRB)* or *Animal Subjects Committee* and documentation of such approval submitted with the application.

Will this study involve the use of hazardous materials? Yes No

If yes, the study MUST be reviewed by and receive from the *Director of Human Safety and Environmental Health (or equivalent)* and documentation of such approval submitted with the application.

**I understand the provisions and obligations of the ASHT Founders Grant and hereby acknowledge that the study described herein will be conducted by me, the undersigned.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date