



AMERICAN SOCIETY OF HAND THERAPISTS™

EVELYN MACKIN GRANT FOR  
RESEARCH IN HAND THERAPY

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# Application Form

## General Information

Submit completed application form and research proposal no later than June 1, 2010 to:

Evelyn Mackin Research Grant  
American Society of Hand Therapists  
15000 Commerce Parkway  
Suite C  
Mount Laurel, NJ 08054

The application may also be submitted electronically to [dsolanki@asht.org](mailto:dsolanki@asht.org)

For Additional Information Contact:

Deepa Solanki, Education Manager  
Tel: (856) 642-4204  
Fax: (856) 439-0525  
Email: [dsolanki@asht.org](mailto:dsolanki@asht.org)

**Purpose:** To promote meaningful research in hand therapy through the funding of one or more grants awarded annually in the total combined maximum amount of \$5,000.

**Eligibility:** Practitioners, graduate students, or tenured/ untenured faculty at accredited occupational/ physical therapy programs are eligible for the award. Note: Members of the Grant Review Committee are not eligible for the award during the year (s) for which they serve as reviewers.

**Scope of Research:** The focus of the research must be within the domain of hand therapy. The Research Division of the American Society of Hand Therapists has the right and responsibility of verifying the appropriateness of the proposed research.

**Application Process:** The applicant must submit an application to the ASHT office no later than June 1 of each year. Applications will be judged by the members of the Research Division Grants Review Team based on perceived merit, feasibility, and relevance to hand therapy. (The Grant Review Team will be selected by the Vice Chair of the Research Division in consultation with Chair of the Research Division.

The grantee will be notified in writing no later than June 18, 2010 and an announcement will be made at the ASHT Annual meeting, which is held in June 23 , 2010 in Orlando, Florida. This schedule will allow only two weeks this year (due to early occurrence of the ASHT Annual Meeting) the review and selection process to occur. Funding for the grant is provided through the ASHT.

The applicant is required to submit a research proposal including: a statement of purpose, the study design, the Level of Evidence (see table on Web page) and an abstract of the proposal, along with the following sections: *Introduction, Materials and Methods* (including the proposed statistical analyses to be employed), *References, Research Timetable, Relevance to Hand Therapy, and Budget*. The grant proposal should not exceed 2,000 total words in length.

**Budget Information:** The budget must be for direct costs of conducting the research only (indirect costs not funded) with no salary support included for the applicant. The detailed budget must be

itemized and cannot exceed \$5,000. Adequate justification must accompany the budget. No travel or publication expenses are to be included in the budget.

**Grantee's Obligation:** In return for having been awarded an ASHT Research Grant, ASHT encourages grantees to share their findings with the ASHT membership once completed. This might include submissions to the ASHT Annual Meeting Scientific Session (which will next occur in 2011) and/or to the *Journal of Hand Therapy*.

Annual progress reports must be submitted to the Research Division Director and is due one year following notification of receiving research award. A brief synopsis of the numbers of subjects tested, use of funds and projected completion date must be included. If for any reason the project cannot be completed, unused funds must be returned to ASHT. A final report must be submitted once the final data analysis is complete. This report should also be brief, but include the final status of the project, funds and plans for sharing results. All presentations or publications arising from the grant must acknowledge support of the *American Society of Hand Therapists- Evelyn Mackin Grant*.

The grantee need not be present at ASHT's Annual Meeting to receive the award. No expenses will be covered and/or reimbursed by ASHT for attendance at ASHT's Annual Meeting either to receive the award or to present study findings.

**Review Guidelines:** Each application will be reviewed by members of the Research Grant Review Team (or approved *ad hoc* reviewers, depending on subject) and will be judged and scored based on the following criteria:

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|--|------------------|
| 1. Relevance to hand therapy and research agenda.  | 10 points        |
| 2. Originality and vision of the proposed study.   | 10 points        |
| 3. Clarity and appropriateness of the stated hypothesis.   | 10 points        |
| 4. Perceived feasibility of the objectives.  | 10 points        |
| 5. Quality of literature review and introduction.  | 10 points        |
| 6. Appropriateness of proposed materials and methods.  | 10 points        |
| 7. Appropriateness of the budget requested.  | 10 points        |
| 8. Feasibility of the proposed timetable.  | 10 points        |
| 9. Adequacy of equipment and facilities.   | 10 points        |
| 10. Potential for providing substantial evidence and<br>in generating new information or concepts. | <u>10 points</u> |

**Total Possible Score: 100 points\***

\*Current ASHT members will receive five (5) additional points on their total score.

Every effort will be made to avoid conflicts of interest. Members of the Research Grant Review Team will not be allowed to vote on applications submitted by employees, or faculty or graduate students from his/her institution (employee or graduate thereof).

Regarding confidentiality, all materials distributed to the Research Grant Review Team members (or *ad hoc* reviewers) will be held in strictest confidence. Moreover, all deliberations, comments, recommendations, or results of the selection process will be held in confidence by the reviewers until the official announcement (at the ASHT Annual Meeting) and notification of the grantee has been made.

# ASHT Research Grant Application

Please fill in the following information and *submit this page with grant proposal*:

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company/University: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail: \_\_\_\_\_ Tax ID/Social Security #: \_\_\_\_\_

Graduate Students (please circle): Yes No

Year/s in Graduate Program (please circle): 1 2 3 Post Doc

Faculty Member (please circle): Yes No

Academic Department: \_\_\_\_\_ Academic Rank: \_\_\_\_\_

Will this study involve the use of human subjects? Yes No

If yes, the study MUST be reviewed by and receive approval from the appropriate *Institutional Review Board (IRB)* or *Human Subjects Committee* and documentation of such approval submitted with the application.

Will this study involve the use of animal subjects? Yes No

If yes, the study MUST be reviewed by and receive approval from the appropriate *Institutional Review Board (IRB)* or *Animal Subjects Committee* and documentation of such approval submitted with the application.

Will this study involve the use of hazardous materials? Yes No

If yes, the study MUST be reviewed by and receive from the *Director of Human Safety and Environmental Health (or equivalent)* and documentation of such approval submitted with the application.

I understand the provisions and obligations of the Evelyn Mackin Grant and hereby acknowledge that the study described herein will be conducted by me, *the undersigned*.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date